

20IND06 PROMETH2O

Metrology for trace water in ultra-pure process gases

Welcome & General information on JRPs

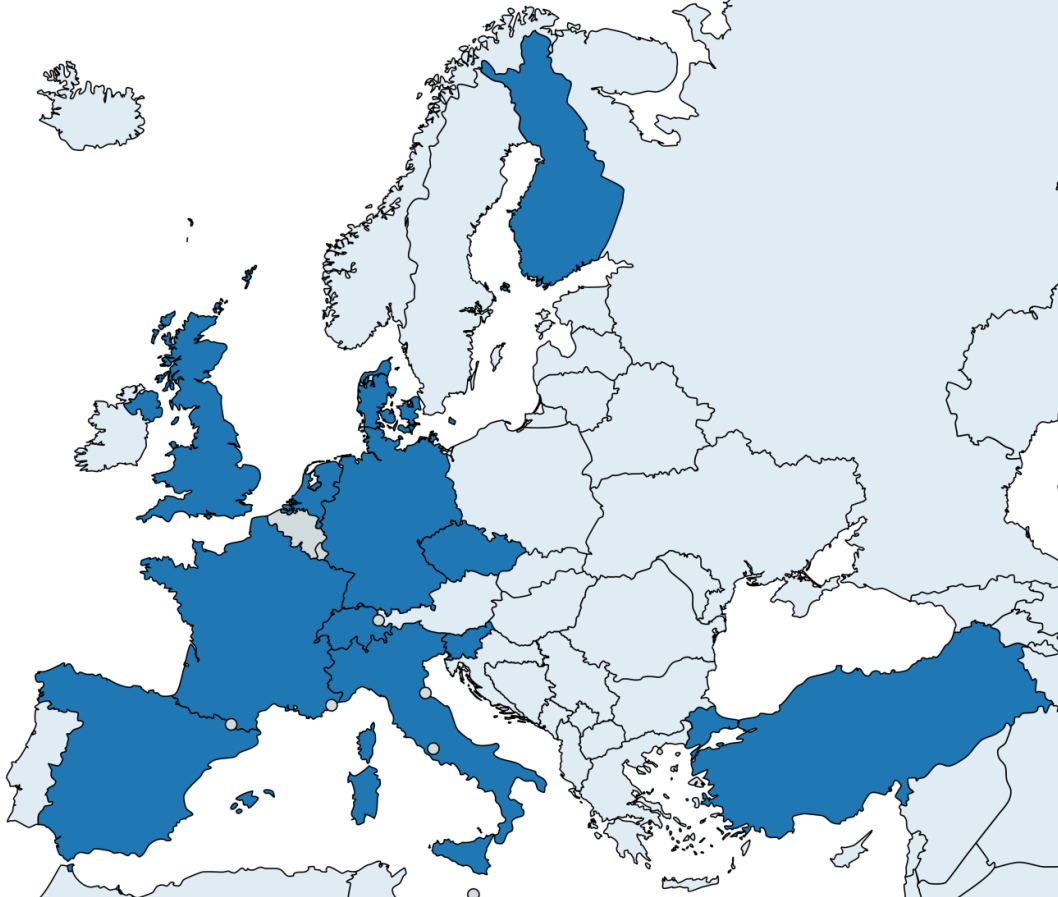
14th of June 2021

Meeting agenda – 1st session

14th of June 2021 – First session

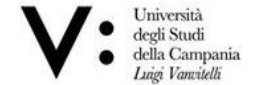
09:30	0. Welcome and opening of the meeting
09:35	1. General organisational information on EMPIR projects
09:50	2. Introduction of partners - capabilities, capacities, competences
10:50	3. Overview of project planning - GANTT Chart (Lead INRIM)
11:15-11:30	Coffee break
11:30	4. Planning for WP1 (Lead AF/DTU)
11:30	Task 1.1 Development and improvement of optical analysers
11:40	Task 1.2 Validation of the measurement methods and techniques
11:50	Task 1.3 Recommendation of transfer standard for a future CIPM comparison
12:00	5. Planning for WP2 (Lead RC/INRIM)
12:00	Task 2.1 Development of primary humidity standards for trace water vapour in an increased range of gas matrices
12:10	Task 2.2 Measurement of the enhancement factor in selected humid gas mixtures
12:20	Task 2.3 Development of correlation equations for humid gas mixtures
12:30-13:30	Lunch break

14 th of June 2021 – Second session	
13:30	6. Planning for WP3 (Lead SP/VSL)
13:30	Task 3.1 Inventory of stakeholder needs and protocols for test beds demonstration
13:40	Task 3.2 Provision of measurement traceability in the field
13:50	Task 3.3 Demonstration at a speciality gases production facility
14:00	7. Planning for WP4 (Lead EG/CETIAT)
14:00	Task 4.1 Knowledge transfer
14:10	Task 4.2 Training
14:20	Task 4.3 Uptake and exploitation
14:30	8. Support for Impact - information MSU (JH)
14:45	Coffee break
15:00	9. Planning for WP5 (Lead VF/INRIM)
15:00	Overall management plan, DMP and management board
15:30	9.1 Project reporting - information from MSU (JH)
15:45	Next project meetings
16:00	10. First steps and dates
16:00	Further procedures / RMG / next steps
16:10	Participation of stakeholders (Steering Board)
16:20	Summary of the meeting results
16:30	Closing of the meeting

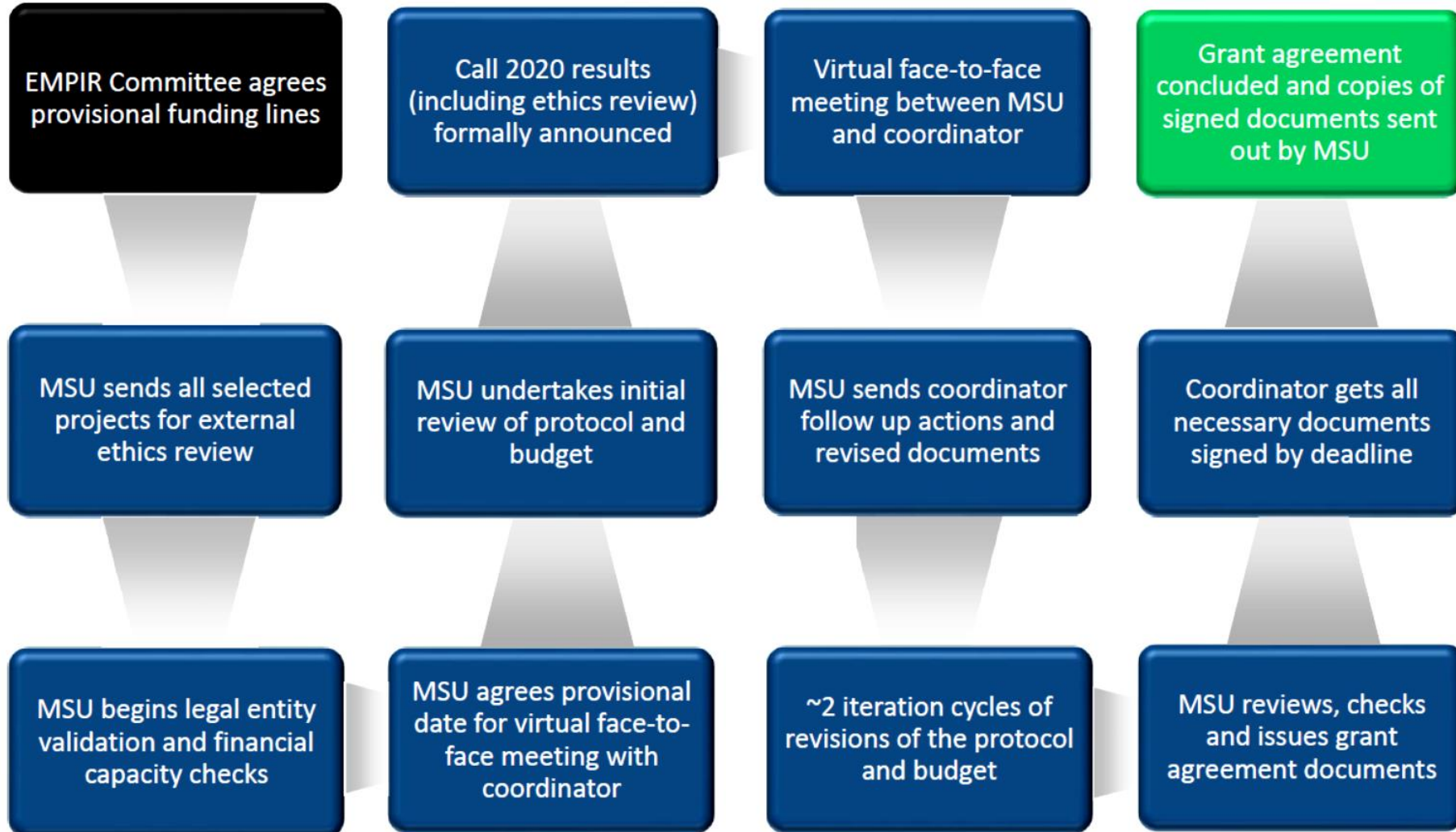


TÜBİTAK

Univerza v Ljubljani



19 partners from 12 countries – 242 person-months



Coordinator

- Email the EMPIR Grant Agreement and its Annexes to all beneficiaries
- Scan the signed page of the EMPIR Grant Agreement and email it to EMPIR MSU

The EMPIR Grant Agreement 'entered into force' on 19 May 2021.

Beneficiaries - ***within 30 days*** after entry into force of the EMPIR Grant Agreement:

- Print and get two copies of the Annex 3 signed by your legal representative
- Keep one original signed copy of the Annex 3 and post the other copy to the Coordinator
- Scan and email the signed Annex 3 to the Coordinator **COMPLETED**



Once the EMPIR MSU has received all signed Annex 3's from the Coordinator, the EMPIR MSU will send an email to all beneficiaries to confirm conclusion. ✓

- **Internal Funded Partners** are the NMIs and DIs of EURAMET members that have made a commitment to EMPIR.
 - They receive funding at a lower rate (5 % contribution to overhead rather than 25 %)
 - They share liability for the whole programme including any EU funding that can not be recovered from External Funded Partners – hence the coordinator must be one of them.
- **External Funded Partners** are any other organisations eligible to receive funding under the standard Horizon 2020 rules.
 - They receive funding at the standard H2020 rate (25% contribution to overhead).
 - Their financial liability is limited to the value of the EU funding they receive.
- **Unfunded partners** are any legal entity in the world which is not eligible for funding (or chooses not to be funded)
 - Their contractual obligations are the same as for the funded partners, except financial liability.
 - They declare estimated costs in the budget, but do not submit financial reports and receive no EU funding.
 - Their financial liability is zero.

- The partners are **jointly and separately liable** for the technical implementation of the action as described in Annex 1.
- If a beneficiary fails to implement its part of the action, the other beneficiaries become responsible for implementing this part (without any additional EMPIR funding for doing so).
- In the case of recovery, the financial responsibility of each beneficiary, other than those identified as EMPIR contributing NMIs and DIs, is limited to its own debt.
- The participating states are liable for the whole programme including any funds which cannot be recovered from an external funded partner.

- **The whole consortium is responsible for the delivery** of the project – not just the coordinator.
- EURAMET can cancel the project for non-delivery e.g. reporting, non-conclusion of the consortium agreement, failure to adequately implement improvement plans, and this can result in all partners having to repay some or all of the pre-financing.
- If the coordinator is not doing their job then the consortium should replace them with someone who will ensure delivery.

- Agreement between all partners on how to operate the project (+ *background information*).
- Cannot be in conflict with the Grant Agreement, that takes precedence.
- EURAMET is not party to the Consortium Agreement; it is neither signed nor approved by EURAMET.
- Consortium have obligation to confirm conclusion of CA **within 60 days** after entry into force of the EMPIR GA. → **deadline: 18 July 2021**
- A “Committee of EURAMET NMIs” is established within the consortium. It carries responsibility for several decisions (Section 6.3 of the CA).